

# TWGHs Lions Club of Metropolitan Hong Kong Kindergarten Application Procedure for Admission 2022/23 (Nursery Class PM)

## 1. Admission information

### Guest can get the information via:

- School Web Page (Admission information—related links)
- School Admission Guidelines / Leaflet
- School Open Day
- Admission Talk for parents

### Students or school parents can get the information via:

- Parent Notice
- Admission Handbook
- Admission information posted on board
- School Open Day
- Admission Talk for parents

**【Current N1 students are required to submit fresh application for 2022/23 K1 place at the same kindergarten. 】**

## 2. Collection of application Forms (No Quota):

- Download from school website
- Obtain from school in person
- Request by post
- Through Online Registration System

## 3. Distribution Period:

- Date: Starting from Jun 2021
- Time: 9:30 a.m. to 4:00 p.m. (Mondays to Fridays) /  
9:30a.m. to 12:00 p.m. (Saturdays)

## 4. Return of Application Forms (No Quota):

- Return method: Submit the application form in person / by post  
[together with the documents required (including identity document)]
- Return Period:
- Date: Starting from Jun 2021
- Time: 9:30 a.m. to 4:00 p.m. (Mondays to Fridays) /  
9:30a.m. to 12:00 p.m. (Saturdays)

## 5. Application fee:

- Free of charge

## 6. Admission Criteria:

### ➤ Priority of Consideration will be given to:

- ✧ Applicant with sibling(s) currently studying in TWGHs Lions Club of Metropolitan Hog Kong Kindergarten or other TWGHs' kindergartens;
- ✧ Applicant with sibling(s) or parents graduated from TWGHs Lions Club of Metropolitan Hog Kong Kindergarten or other TWGHs' kindergartens;
- ✧ Applicant whose parent(s) is/are member or staff of TWGHs;
- ✧ Applicant who resides near to the TWGHs Lions Club of Metropolitan Hog Kong Kindergarten;
- ✧ Others, such as the applicant from families in need will be given due priority consideration when applying for whole day classes

**(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)**

### ➤ Interview performance

- ✧ It will be based on the performance of applicants on the day of interview.

## 7. Interview Arrangements

### ➤ Interview opportunity

- ✧ The kindergarten will arrange interview for all applicants

### ➤ Date of interview

- ✧ The interview will be conducted on 27/11/2021

### ➤ Interview mode

- ✧ Group and/or individual interviews will be arranged
- ✧ Parents should accompany their child for the interview

### ➤ Interview notifications

- ✧ It will be distributed by post two weeks before the interview. If there is no notice received by then, please contact us at 3188 3565

### ➤ Interpretation / translation service

- ✧ Please contact us at 3188 3565 if interpretation / translation service is required

## 8. Announcement of Admission Results

- We will inform parents of the N1 admission results before the end of January 2022 by post.

## 9. Registration Arrangements

### ➤ Successful applicants:

- ✧ Parents should complete the registration procedures for their child by paying the registration fee.

➤ **Applicants on the waiting list:**

- ✧ If the successful applicant fails to register during the “Centralised Registration Dates”, the school may allocate the unfilled places to applicants on the waiting list.
- ✧ Then, parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to pay the registration fee.

➤ **Remarks**

- ✧ Please be reminded that if parents cannot complete the registration procedures, the kindergarten may not be able to complete registration for their child.
- ✧ The registration fee for 2022/23 N1 place half day class is HK\$970. Should parents decide to change school after registration, please notify the kindergarten in writing. The registration fee will not be refunded.
- ✧ Before admission, parents are required to submit **an original physical examination report** of the applicant issued by any Registered Medical Practitioner.
- ✧ Successful applicants are also required to **submit a copy of the immunization record (both sides)**.