TWGHs Lions Club of Metropolitan Hong Kong Kindergarten
Application Procedure for Admission 2021/22 (Open)

1. **Admission information**

   Guest can get the information via:
   - **S**chool Web Page (Admission information—related links)
   - School Admission Guidelines / Leaflet
   - School Open Day
   - Admission Talk for parents

   Students or school parents can get the information via:
   - Parent Notice
   - Admission Handbook
   - Admission information posted on board
   - School Open Day
   - Admission Talk for parents

   【Current N1 students are required to submit fresh application for 2021/22 K1 place at the same kindergarten. 】

2. **Collection of application Forms (No Quota):**
   - Download from school website
   - Obtain from school in person
   - Request by post

3. **Distribution Period:**
   - Date: Start from Jun 2020
   - Time: 9:30 a.m. to 4:00 p.m. (Mondays to Fridays) /
     9:30a.m. to 12:00 p.m. (Saturdays)

4. **Return of Application Forms (No Quota):**
   - Return method: Submit the application form in person / by post
     [together with the documents required (including identity document)]

5. **Return Period:**
   - Date: On/Before 24 Oct 2020
   - Time: 9:30 a.m. to 4:00 p.m. (Mondays to Fridays) /
     9:30 a.m. to 12:00 p.m. (Saturdays)

6. **Application fee:**
   - Free of charge

7. Application for the "2021/22 Registration Certificate for Kindergarten Admission"

- Education Bureau (EDB) will implement the Free Quality Kindergarten Education policy starting from the 2018/19 school year to replace the existing "Pre-primary Education Voucher Scheme". Under the new Scheme, EDB will use the "Registration Certificate for Kindergarten Admission" as the document for registration in the 2021/22 school year.
- Parents are required to submit an application for the "2021/22 Registration Certificate for Kindergarten Admission" (hereafter referred as "2021/22 RC") to EDB from September to November 2020. The "2021/22 RC" will be open for applications in September 2020 and EDB will announce and upload the details of application onto EDB's website (https://www.edb.gov.hk/tc/index.html) in due course.

8. Admission Criteria:

- **Priority of Consideration will be given to:**
  - ✧ Applicant with sibling(s) currently studying in TWGHs Lions Club of Metropolitan Hog Kong Kindergarten or other TWGHs' kindergartens;
  - ✧ Applicant with sibling(s) or parents graduated from TWGHs Lions Club of Metropolitan Hog Kong Kindergarten or other TWGHs' kindergartens;
  - ✧ Applicant whose parent(s) is/are member or staff of TWGHs;
  - ✧ Applicant who resides near to the TWGHs Lions Club of Metropolitan Hog Kong Kindergarten;
  - ✧ Others, such as the applicant from families in need will be given due priority consideration when applying for whole day classes

(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

- **Interview performance**
  - ✧ It will be based on the performance of applicants on the day of interview.

9. Interview Arrangements

- **Interview opportunity**
  - ✧ The kindergarten will arrange interview for all applicants
- **Date of interview**
  - ✧ The interview will be conducted on 7/11/2020 (Saturday)
- **Interview mode**
  - ✧ Group and/or individual interviews will be arranged
  - ✧ Parents should accompany their child for the interview

- **Interview notifications**
  - It will be distributed by post two weeks before the interview. If there is no notice received by then, please contact us at 3188 3565
- **Interpretation / translation service**
  - Please contact us at 3188 3565 if interpretation / translation service if required

10. Announcement of Admission Results

- We will inform parents of the K1 admission results before 18 December 2020 by post.

11. Registration Arrangements

- **Successful applicants:**
  - Parents should complete the registration procedures for their child from 7 to 9 January 2021 ("Centralised Registration Dates") by submitting the original of the "2021/22 RC" to the kindergarten and paying the registration fee.
- **Applicants on the waiting list:**
  - If the successful applicant fails to register during the "Centralised Registration Dates", the school may allocate the unfilled places to applicants on the waiting list.
  - Then, parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the "2021/22 RC" to the kindergarten and pay the registration fee.
- **Unsuccessful Application**
  - Applicants refer to the K1 vacancy information released by the EDB on its website after the "Centralised Registration Dates" starting at the end of January 2021.
- **Remarks**
  - Please be reminded that if parents cannot submit the "2021/22 RC" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
  - The registration fee for 2021/22 K1 place half day class is HK$970 and the whole day class is HK$1,570. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "2021/22 RC" but the registration fee will not be refunded. Upon obtaining the "2021/22 RC", the kindergarten will no longer keep the school place for the child.

- Before admission, parents are required to submit **an original physical examination report** of the applicant issued by any Registered Medical Practitioner.
- Successful applicants are also required to **submit a copy of the immunization record (both sides).**

1. **References can be obtained from the following websites:**

- **EDB Circular Memorandum no. 73/2020**
  Admission Arrangements for Nursery Classes in Kindergartens for the 2021/22 School Year
  - **Chinese version**
  - https://www.edb.gov.hk/k1-admission_tc
  - **Simplified Chinese version**
  - https://www.edb.gov.hk/k1-admission_sc
  - **English version**
  - https://www.edb.gov.hk/k1-admission_e

- **Application for the "2021/22 Registration Certificate for Kindergarten Admission**
  - Parents are required to submit an application for the "2021/22 Registration Certificate for Kindergarten Admission" (hereafter referred as "2021/22 RC") to EDB from September to November 2020. The "2021/22 RC" will be open for applications in September 2020 and EDB will announce and upload the details of application onto EDB's website in due course.

- **Frequently Asked Questions**
  - **Chinese version**
  - https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202122%20CM/FAQ%202021_22_TC.pdf
  - **English version**
  - https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202122%20CM/FAQ%202021_22_EN.pdf